



*protecting your deposits*

Kenya Deposit Insurance Corporation  
P.O Box 45983-00100 Nairobi.  
16<sup>th</sup> Floor -Old Mutual Tower  
Upper Hill.

Tel: 0709 043 000

Email: [procurement@kdic.go.ke](mailto:procurement@kdic.go.ke)

**REQUEST FOR EXPRESSION OF INTEREST CONSULTANCY SERVICES IN THE  
FORMULATION AND EXECUTION OF THE 2023 TO 2028 KDIC STRATEGIC PLAN.**

**TENDER NO. KDIC/EOI/01/2022-2023**

**CLOSING DATE: WEDNESDAY 19<sup>TH</sup> OCTOBER 2022 AT 10.00HRS EAT**

# REQUEST FOR EXPRESSION OF INTEREST CONSULTANCY SERVICES IN THE FORMULATION AND EXECUTION OF THE 2023 TO 2028 KDIC STRATEGIC PLAN.

NAME OF THE PROCURING ENTITY: KENYA DEPOSIT INSURANCE CORPORATION

ASSIGNMENT OR CONTRACT TITLE: CONSULTANCY SERVICES IN THE FORMULATION AND EXECUTION OF THE 2023 TO 2028 KDIC STRATEGIC PLAN.

Reference No: KDIC/EOI/01/2022-2023

## 1. Background

The Kenya Deposit Insurance Corporation (KDIC) is a statutory institution established under the Kenya Deposit Insurance Act, 2012 whose mandate is to provide a deposit insurance scheme for customers of member institutions and to provide incentives for sound risk management and generally promote the stability of the financial system.

## 2. Assignment Overview

Kenya Deposit Insurance Corporation (KDIC) invites Expression of Interest (EOI) from competent and eligible firms to formulate and develop the 2023 to 2028 Kenya Deposit Insurance Corporation (KDIC) strategic plan

## 3. The proposed scope of assignment includes:

- I. To provide technical competences in the Coordination and facilitation during the development of the Corporations five(5) years Strategic plan for the period July 2023 to June 2028.
- II. Facilitate the structured ten(10) steps execution process to achievement of the Corporations Balanced scorecard methodology approach.
- III. Guide the Board, Senior management team and staff of the Corporations on how to develop the strategic plan in line with the ten(10) execution to success process of the balanced scorecard methodology.
- IV. Designing the Corporations Strategic plan and delivery technical support for up to three(3) years upon implementation and maintenance before exit.
- V. Provide Technical competences and aligning the KDIC Steps to the government Fifth Generation guidelines on the preparation of MDA's Strategic plans.
- VI. The scope will also include preparation, education, training, sensitization, report writing, presentations, editing, design, artwork, formatting, printing of the final strategic plan, launching and transformational change program.

## 3. Evaluation /Shortlisting Criteria

The shortlisting criteria on required qualifications and experience of the firm are:

- i. Experience in the assignment, including technical and managerial capability of the firm.
- ii. Number of years in business working on the area of the assignment.
- iii. Reference to at least three assignments of similar nature and size carried

out in the last five(5)years. Include persons or institutions and contact addresses (*phone, email*) who can be contacted on the same.

- iv. Qualifications and Experience of Key Experts shall not be included in the short listing criteria. Key Experts will not be evaluated at the shortlisting stage.

In general bidders will be required to demonstrate with the relevant documents/ evidence on their experience in strategic planning related consultancies on; performance and change management, organizational development, score card development among other areas.

In addition, EOI from qualified and eligible bidders must be accompanied by the following documents:

- Company profile.
- Certificate of business incorporation/ registration.
- An up to date KRA tax compliance certificate
- Reference letters from organizations where similar assignments have been undertaken.

The attention of interested Firms is drawn to the following provisions that will be highlighted in the Request for Proposals to be issued to shortlisted firms.

- i) The firm will be expected to have no conflict of interest with other assignments or its own corporate interests and acting without any consideration for future work.
- ii) The firm has no personal or business relationship with the corporations senior management or professional staff.
- iii) A firm or an individual in the firm has not been sanctioned by the Public Procurement Regulatory Authority or are under a suspension or a debarment imposed by any other entity of the Government of Kenya, or any international organization.
- iv) Government-owned enterprises or institutions of Kenya Government, officials and civil servants and employees of public institutions may not be eligible.

#### **4. Submission Of EOI Documents**

##### **Important**

Bidders who download the EOI document must forward their details to [procurement@kdic.go.ke](mailto:procurement@kdic.go.ke) in order to facilitate subsequent communication on any clarifications and/or addendum.

EOI response should be addressed to: -

**Chief Executive Officer  
Kenya Deposit Insurance Corporation  
P.O. Box 45983-00100 NAIROBI  
Old Mutual Tower,16th Floor, Upper Hill NAIROBI.**

And deposited in the tender box provided at UAP OLD Mutual Tower, 16th floor, Upper hill Nairobi on or before **19<sup>th</sup> October 2022**. EOI documents shall be opened immediately thereafter at KDIC headquarters.