

## ADENDUM NO 1 MONDAY, 6<sup>TH</sup> MAY 2024-SUPPLIER PREQUALIFICATION/REGISTRATION LEGAL SERVICES

**IMPORTANT:** Tenderers are required to acknowledge this tender addendum prior to the Tender Closing Date.

Acknowledgements must be sent via email to [procurement@kdic.go.ke](mailto:procurement@kdic.go.ke) prior to the Closing Date of the tender

This addendum forms an integral part of the tender document and will therefore be considered at the evaluation stage. It contains specific tender document technical specifications that have been amended as a result of clarifications sort by writing to [procurement@kdic.go.ke](mailto:procurement@kdic.go.ke).

Further to Invitation to Tender

TENDER NO.	TENDER DESCRIPTION	CATEGORY
KDIC/PQ/02/2024-2026	Provision of Legal Services	OPEN

Tenderers are advised of the following additional document to the prequalification documents (Confidential business questionnaire).

All other terms and conditions remain unchanged.

[End of Tender Addendum]

## A. TENDERER'S ELIGIBILITY-CONFIDENTIAL BUSINESS QUESTIONNAIRE

### *Instruction to Tenderer*

Tender is instructed to complete the particulars required in this Form, *one form for each entity if Tender is a JV*. Tenderer is further reminded that it is an offence to give false information on this Form.

#### *a) Tenderer's details*

	<b>ITEM</b>	<b>DESCRIPTION</b>
1	Name of the Procuring Entity	
2	Reference Number of the Tender	
3	Date and Time of Tender Opening	
4	Name of the Tenderer	
5	Full Address and Contact Details of the Tenderer.	1. Country 2. City 3. Location 4. Building 5. Floor 6. Postal Address 7. Name and email of contact person.
6	Current Trade License Registration Number and Expiring date	
7	Name, country and full address ( <i>postal and physical addresses, email, and telephone number</i> ) of Registering Body/Agency	
8	Description of Nature of Business	
9	Maximum value of business which the Tenderer handles.	
10	If a Kenyan tenderer, he/she has provided a current tax clearance certificate or tax exemption certificate issued by the the Kenya Revenue Authority.	
11	State if Tenders Company is listed in stock exchange, give name and full address ( <i>postal and physical addresses, email, and telephone number</i> ) of state which stock exchange	

### **General and Specific Details**

(b) **Sole Proprietor**, provide the following details.

Name in full \_\_\_\_\_ Age \_\_\_\_\_

Nationality \_\_\_\_\_ Country of Origin \_\_\_\_\_

Citizenship \_\_\_\_\_

c) **Partnership**, provide the following details.

	<b>Names of Partners</b>	<b>Nationality</b>	<b>Citizenship</b>	<b>% owned</b>	<b>Sha</b>
1					
2					
3					

d) **Registered Company**, provide the following details.

i) Private or public Company.....

ii) State the nominal and issued capital of the Company.....

Nominal Kenya Shillings (Equivalent).....

Issued Kenya Shillings (Equivalent).....

iii) Give details of Directors as follows.

	<b>Names of Director</b>	<b>Nationality</b>	<b>Citizenship</b>	<b>% Shares owned</b>
1				
2				
3				